



HUTT VALLEY HIGH SCHOOL

ENROLMENT FORM

OFFICE USE ONLY

2018 Year Level

ORRS	<input type="checkbox"/>	FFP	<input type="checkbox"/>
Out of zone	<input type="checkbox"/>	Priority	<input type="checkbox"/>
Kamar	<input type="checkbox"/>	Enrol	<input type="checkbox"/>

Out of zone applications for Year 9 2018 will NOT be accepted after 31 July 2017

Out of zone applications for Years 10-13 2018 will NOT be accepted after 24 October 2017

STUDENT DETAILS

Surname: _____
 First names: _____
 Known as (preferred name): _____
 Address: _____
 _____ Postcode: _____
 Home Phone: _____ Student cellphone: _____
 DOB: ____/____/____ 2017 Year level : _____
 Ethnic group(s): (1) _____
 (2) _____
 If New Zealand Maori: (plus Iwi region if known)
 Iwi 1: _____
 Iwi 2: _____
 Iwi 3: _____
 Main language spoken at home: _____

Country of Citizenship: _____
 Birth country: _____
 Enrolment Category: In Zone Out of Zone
 Date of commencement: _____
 Present/previous school: _____
 Sibling(s) presently attending HVHS: Yes No
 Name(s): _____ Years attended _____
 Sibling(s) previously attending HVHS: Yes No
 Name(s): _____ Years attended _____
 Parent(s) previously attending HVHS: Yes No
 Name(s): _____ Years attended _____
 Has this student ever been stood down or suspended? Yes No

PRIMARY CAREGIVERS (MAIN RESIDENCE)

SECONDARY CAREGIVERS / RESIDENCE (if applicable)

Surname (Mrs/Miss/Ms/Mr/Dr): _____
 First names: _____
 Student Relationship: _____
 Address: _____
 _____ Postcode: _____
 Mailing Address: _____
 Home Telephone: _____ Work: _____
 Mobile: _____
 Email Address: _____
 Occupation: _____
 Name of Employer: _____

Surname (Mrs/Miss/Ms/Mr/Dr): _____
 First names: _____
 Student Relationship: _____
 Address: _____
 _____ Postcode: _____
 Mailing Address: _____
 Home Telephone: _____ Work: _____
 Mobile: _____
 Email Address: _____
 Occupation: _____
 Name of Employer: _____

Living with Student Access to student Shared Care
 Correspondence to be sent to both households

Surname (Mrs/Miss/Ms/Mr/Dr): _____
 First names: _____
 Student Relationship: _____
 Address: _____
 _____ Postcode: _____
 Mailing Address: _____
 Home Telephone: _____ Work: _____
 Mobile: _____
 Email Address: _____
 Occupation: _____
 Name of Employer: _____

Surname (Mrs/Miss/Ms/Mr/Dr): _____
 First names: _____
 Student Relationship: _____
 Address: _____
 _____ Postcode: _____
 Mailing Address: _____
 Home Telephone: _____ Work: _____
 Mobile: _____
 Email Address: _____
 Occupation: _____
 Name of Employer: _____

Living with Student Access to Student Shared Care
 Correspondence to be sent to both households

EMERGENCY CONTACT (other than Caregivers detailed above and who reside in the Wellington area)

Name: _____ Relationship to student: _____
 Home telephone : _____ Work phone: _____ Mobile: _____

FOR STUDENTS WHO WERE NOT BORN IN NZ

Date of Arrival in NZ: _____/_____/_____

Passport No: _____

or Permanent Residence No: _____

or Residence Visa No: _____

or Certificate of Identification No: _____

Refugee Quota Yes No

Refugee Family Reunification Yes No

STUDENT HEALTH DETAILS

Are there any health problems, disabilities, allergies, prescription medicines or an Epi-Pen requirement of which the School should be aware?

Name of Doctor/Health Centre: _____ Ph: _____

Allowed Panadol: Yes No Allowed Ibuprofen: Yes No

Allowed Antihistamine: Yes No Is the student a competent swimmer? Yes No

Would the student be limited in any way, in taking part in physical activities?
If yes, please specify: Yes No

LEARNING SUPPORT

Has the student been involved with any learning support programmes, eg: RTLB support, Teacher Aide Yes No

Does the student have any specific learning needs, eg: Dyslexia, ADHD, Dyspraxia etc: Yes No

Has the student been involved with any English Language Learning Support (ESOL): Yes No

Does the student have ORRS funding: Yes No

PERMISSIONS

Publication of student's name and photograph on the Hutt Valley High School website or in publications: Yes No

Placement of student name/address on alumni database (only accessible by HVHS): Yes No

Newsletters to be received by email only to the home email stated on this enrolment form: Yes No

DECLARATION BY PARENT/S OR CAREGIVERS

I/We hereby declare the information supplied to the School is correct and my/our son/daughter/ward shall be subject to all rules, regulations and expectations of the School as stated in the Code of Conduct.

I/We have read and discussed the Digital Citizenship Agreement with our student and we have signed the agreement.

The information requested is retained by the School and will be used for the following purposes:

- To provide information to the Ministry of Education
- To maintain contact with Parents and Caregivers
- To facilitate the operation and administration of the School
- To enable contact and appropriate treatment in the event of emergency or student illness.

I/We authorise Hutt Valley High School to use the information set out in this enrolment form for the purposes set out above.

Signature: _____ Date: ____ / ____ / ____

Relationship to Student: _____

Signature: _____ Date: ____ / ____ / ____

Relationship to Student: _____

Address and phone number details are collected at the time of enrolment and during the student's time at school so that the school can contact the parent or student as necessary. When a student leaves school these contact details may also be passed to the Ministry of Social Development (MSD) by the Ministry of Education via ENROL and roll returns. This is so young people who may have difficulty finding future employment, training or further education can be identified and offered support by organisations contracted by MSD to help re-engage young people in education or training when they leave school.

ZONING DECLARATION

The address given at the time of application for enrolment must be the student's usual place of residence when the school is open for instruction. If a pre-enrolled applicant has a change of address, they must advise the school immediately, as this may affect their eligibility for enrolment.

The Ministry of Education has advised that parents/guardians should be warned of the possible consequences of deliberately attempting to gain unfair priority in enrolment by knowingly giving a false address or making an in-zone living arrangement which they intend to be only temporary eg:

- renting accommodation in zone on a short-term basis
- arranging temporary board in zone with a relative or family friend
- using the in zone address of a relative or friend as an 'address of convenience', with no intention to live there on an ongoing basis.

If the school learns that a student is no longer living at the in zone address given at the time of application for enrolment and has reasonable grounds to believe that a temporary in zone residence has been used for the purpose of unfairly gaining priority in enrolment at the school, then the board may review the enrolment. Unless the parents/guardians can give a satisfactory explanation within 10 days, the board may annul the enrolment. This course of action is provided for under section 110A of the Education Act 1989.

I confirm that the address supplied to the school in this enrolment form will be the usual place of residence of _____ (student name) when the school is open for instruction. I will advise the school of any subsequent change of address.

Signed: _____ Date: _____

ENROLMENTS CHECKLIST

Applications for In Zone places can only be accepted once the student is living in the school zone with his/her parent(s) or legal guardian.

Please note that living 'in the school zone' means that a student has their main residence in the school zone. Please also note that the school will not accept the temporary transference of guardianship to someone living in zone as evidence that a student is living in zone.

Please check you have provided the following documents (originals only, from which copies will be taken):

Proof of identity:

- Students born in New Zealand: An original Birth Certificate or Passport
- Students born outside New Zealand: Passport and Residency Permit or Student Permit or NZ Passport or Citizenship Certificate

PROOF OF ADDRESS: we will only accept the following evidence of residence in zone:

Either: A recent (less than two months old) **electricity bill** for an in-zone property indicating residence of at least one month, in the name(s) of the Parent or legal guardian of the applicant

Or: A recent **Hutt City Council rates notice** OR a completed **tenancy agreement** and bond lodgement form for an in-zone property in the name(s) of the parent or legal guardian of the applicant **PLUS**

A recent **additional utility bill**, such as telephone landline bill or home and contents insurance, in the name(s) of the parent or legal guardian of the applicant.

Please note:

- Further documentation may be requested at any time
- Applications will only be processed once all documentation is received
- The School may actively collect information and make all enquiries necessary in its opinion to ensure that enrolment details contained in this application are accurate.

OPTIONS - 2018

Student name: _____ Current Year level: _____

Please indicate the **SUBJECTS** your child wishes to take at school in 2018.

Information for each subject can be found in the Option Booklet included in the enrolment pack.

Year 9

There are eight essential learning areas at Year 9. Students will study English, Mathematics, Science, Social Sciences and Physical Education and Health plus a selection of courses from the following three areas:

Arts (half year courses) Art Dance <u>or</u> Dance Enrichment Drama Music <u>or</u> Music Enrichment Music Band	Languages (full year courses) French Japanese Spanish Te Reo Maori Literacy Support English Language Numeracy	Technology (half year courses) Product Technology Digital Technology Design and Visual Communication Wearable Technology Food Technology Inquiry Extension
---	---	---

Each student should select one course from each of the three areas above and then two more from any area.

1. _____ (Arts)	2. _____ (Language)	3. _____ (Technology)
4. _____	5. _____	

This choice is indicative only at this stage. Confirmation of the option choice will be done during the student's enrolment interview.

Year 10

At Year 10 students will study English, Mathematics, Science, Social Sciences and Physical Education and Health plus a selection of two full year courses from two of the following three areas:

Arts (full year courses) Art <u>or</u> Art Enrichment Dance Drama Music Music Band	Languages (full year courses) French Japanese Spanish Te Reo Maori Literacy Support ESOL	Technology (full year courses) Product Technology <u>or</u> Workshop Technology Digital Technology Design and Visual Communication Wearable Technology Food Technology
--	---	---

Please select in order of preference, two options (plus one alternative).

Option 1	
Option 2	
Alternative	

Year 11: At Year 11 students will study English and Mathematics plus a selection of four full year courses. Choose four options (plus one alternative)	Year 12: All students will study a selection of five full year courses. Choose five options (plus one alternative)	Year 13: Choose five options (plus one alternative)
1.	1.	1.
2.	2.	2.
3.	3.	3.
4.	4.	4.
Alternative	5.	5.
	Alternative	Alternative

A limited number of students will be allowed to take six subjects with the approval of their Dean.

A limited number of students will be allowed to take six subjects with the approval of their Dean.