

HUTT VALLEY HIGH SCHOOL BOARD OF TRUSTEES

Minutes of the Hutt Valley High School Board of Trustees Meeting held at the Hutt Valley High School Boardroom on 29 August 2018 – 5.30 pm to 7.19 pm

1.0 Present Hamish Bowen, Sheri Buckland, Janine Foster, Meegan Hall, Sithmi NMS Hewage, Jon Nash, Chris Nicholls, Denise Johnson, Ross Sinclair, Jodie Murden (Secretary)

Apologies Hayley Knights

Guests Jon Nash, Evan Sutherland, Kate Handley and Pep Zuijderwijk

2.0 Presentation 1

Evan Sutherland presented from the Science Department.

6.13 pm Evan Sutherland left the meeting.

3.0 Presentation 2

3.0 Kate Handley and Pep Zuijderwijk presented from Salted Herring on progress on the school signage project, part of the Campus of the Future.

7.04 pm Kate Handley and Pep Zuijderwijk left the meeting.

4.0 Staff Trustee

4.1 Jon Nash was welcomed as the staff member attending the meeting during Hayley Knight's absence. Speaking rights were given to him for the meeting.

5.0 Previous Minutes

5.1 Having been circulated the Minutes from 1 August 2018 were confirmed as a true and correct record.

M Hall/S Buckland

6.0 Correspondence

- 6.1 Grant resolutions approved by email have been included in the Board correspondence.
- 6.2 The funding application to Four Winds for rugby posts was agreed to by Board.
- 6.3 It was resolved that the inwards correspondence be received and outwards be accepted.

M Hall/J Foster

7.0 Strategic Plan Exercise

- 7.1 All strategic consultation cafes have been completed.
- 7.2 Ross is currently collating feedback from all cafes. This will be provided to the Board at least one week in advance to enable reading and understanding before the 22 September session.

8.0 Finance Report

- 8.1 Current predictions show a \$300-350,000 surplus at year end. \$100,000 is from the fire payment and the remainder from foreign students. The objective is to neutralise the FFP payments in budget 2019.
- 8.2 Hutt Valley Activity Centre was not successful in their grant application, so may potentially have a year end deficit of \$9,000.
- 8.3 The Board agree to appoint Deloitte as the Auditor for the 2019-2021 period. Finance committee were asked to query why the HVAC charge is for the three year period when we will only have it included on our financials for another 18 months.

C Nicholls/S Buckland

- 8.4 Reports presented:
 - July 2018 Finance Report
 - Minutes of Finance Committee 26 July 2018
 - Deloitte Audit Fee Proposal

The Finance report was accepted

H Bowen/C Nicholls

9.0 Principals Report

9.1 Raewyn Kerr is appointed as Returning Officer for the Student Trustee Election 2018.

9.2 Geoff Newby's request for one year's unpaid leave in 2019 was approved by the Board.

9.3 Having been circulated the Principal's Report was adopted.

M Hall/S Buckland

7.43 pm Jon Nash left the meeting

10.0 In Committee

10.1 7.44 pm the Board moved into 'In Committee'

S Buckland/H Bowen

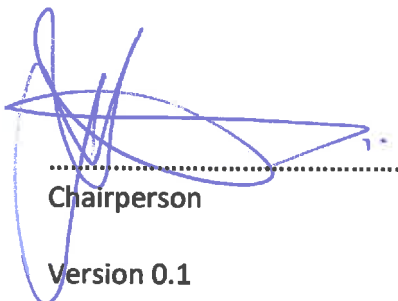
10.2 7.57 pm the Board moved out of 'In Committee'

S NMS Hewage/S Buckland

11.0 General Business

11.1 Congratulations were passed to Sithmi for her recent achievements.

As there was no further business the meeting closed at 7.58 pm.


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Chairperson
Version 0.1

26.9.18
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Date

Action	Person Responsible	Target Completion
Clarify Health and Safety location categories	Ross Sinclair	For Term 3 Health and Safety Report
Rainbow Tick project	Ross Sinclair	Find out more information from staff
Results comparisons	Ross Sinclair	For next meeting